



Policy Manual



2019-2020

Policy and Procedures



Mountain High

Mountain High School

Student Policy and Procedures

Davis School District
Policy and Procedures

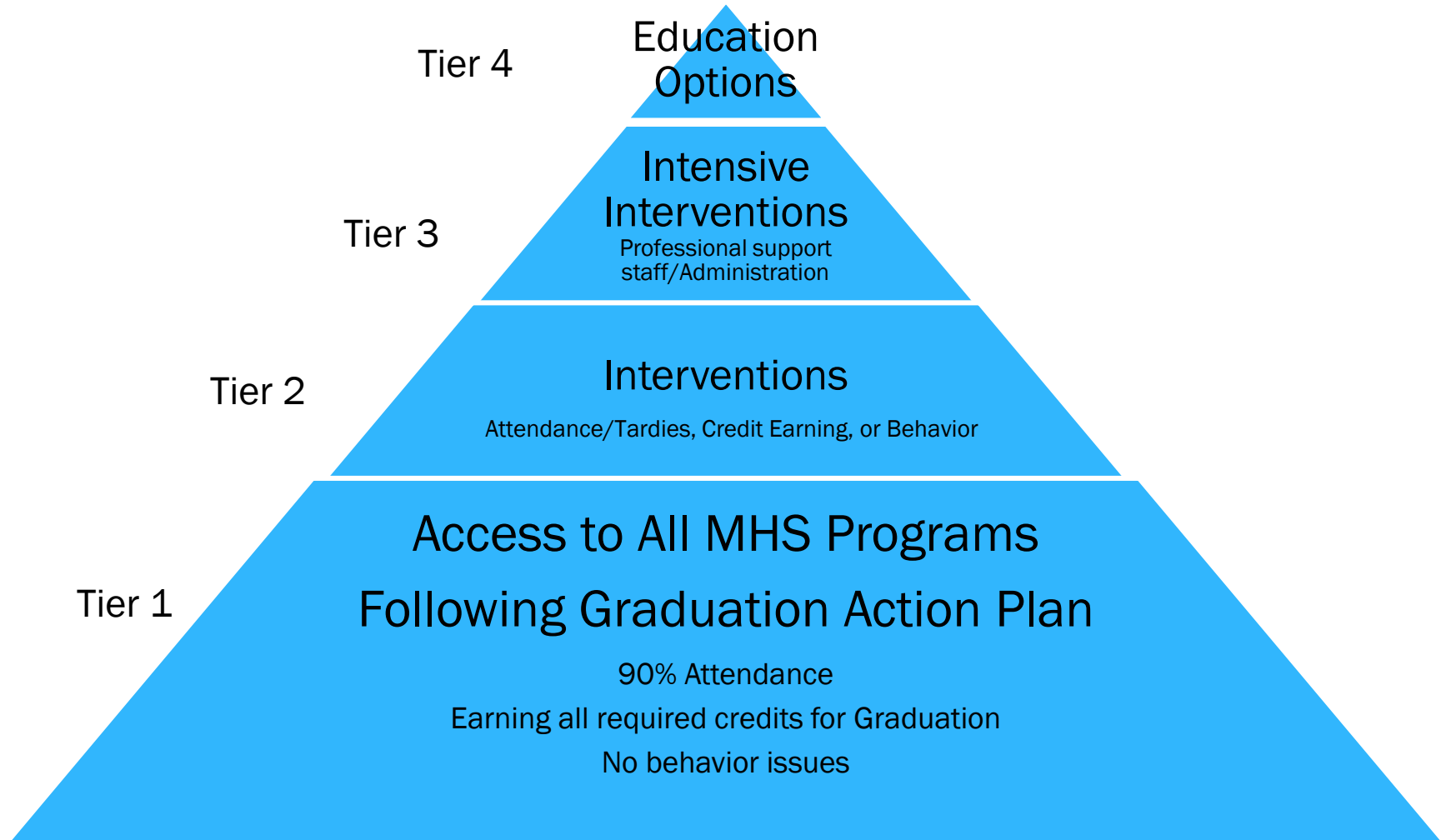
Mountain High School adheres to all Davis School District Policy and Procedures for Student Conduct and Discipline. The complete policy and procedures are located at:

Section 5 | Student Services

<http://www.davis.k12.ut.us/page/47>

Pyramid of Interventions

Core Principles
Mountain High
Mindset & Culture



Bell Schedule

MON-THU SCHEDULE

1 st Period	8:20 - 9:05
2 nd Period	9:08 - 9:53
3 rd Period	9:56 - 10:41
4 th Period	10:44 - 11:29
5 th Period	11:32 - 12:17
LUNCH	12:17 - 1:00
6 th Period	1:00 - 1:45
7 th Period	1:48 - 2:33
8 th Period	2:36 - 3:19

3 minute passing time!

FRIDAY SCHEDULE

9 th Period	8:20 - 9:55
0 Period	9:58 - 10:42
10 th Period	10:45 - 12:20
Teacher Consultation	12:20 - 12:40
Lunch	12:20

DTC SCHEDULE

AM Session 8:00-11:00

OR

PM Session 12:00-3:00

DTC PM Student Lunch 11:29-12:00

Breakfast & Lunch served at
Canyon Heights

Program Overview



Mountain High

Students must attend and successfully complete the entire Quick Start week!

- Quick Start #1 8/20-8/27
- Quick Start #2 9/24-9/27
- Quick Start #3 10/28-10/31
- Quick Start #4 12/02-12/05
- Quick Start #5 1/13-1/16
- Quick Start #6 2/18-2/21
- Quick Start #7 3/16-3/19

.25 Credits will be awarded for successful completion of all required components of Quick Start when the parent and student attend the Graduation Planning meeting with the counselor.

Program Overview

8 Mini-terms and
Credits

Credit Earning Programs

- ❑ 8 mini terms
- ❑ 8 classes M-Th
- ❑ 3 classes Friday
- ❑ Satellite after-school
- ❑ Work-based Learning
- ❑ DTC

Mini-Term Credit

Mon-Thu 8 classes	1.0
Friday 3 classes	.125
Mini Term REQUIRED	1.125



Some Students will be **REQUIRED** to attend Satellite Program for Credit Retrieval

Satellite Program
Mon-Thurs 3:30 – 5:00

➤ Seniors entering MHS

- ✓ **before** December 2, 2019 with **fewer than 16 credits** OR
- ✓ **before** January 13, 2020 **fewer than 19 credits** OR
- ✓ **NEED** more core classes than can be offered in Day School

➤ Juniors entering MHS

- ✓ **before** December 2, 2019 with **fewer than 10 credits** OR
- ✓ **before** January 13, 2020 with **fewer than 13 credits** OR
- ✓ **NEED** more core classes than can be offered in Day School

Period 11 will be assigned to the student schedule.

UTA Bus Tokens are Available for Transportation

Students who do not complete their required credits in Satellite
may have a change of placement/education options.

NO EXCUSE FRIDAY

Advisory Bonus Credit

Read an advisory bonus credit book from the list and write a “perfect” essay using the writing prompt and grading guide for an additional .125 credits each mini-term.



Administrative Bonus Credit

100% attendance EVERY Friday of the mini-term with no tardies.

- All work from all mini-term classes completed at 80%.
- No behavior or discipline issues.
- Credit applies to:
 - Citizenship Credit Make-up of 2 U's
 - 3 mini-terms of Administrative Bonus qualifies for White Character Honor Cord.
 - After citizenship credit is complete, .125 elective credit may be awarded.

And
DOUGHNUTS!



Academic Success



Progress is a **WEEKLY** measurement of student achievement.

1. **Academic Progress** means 80% in all of their courses.
 - Students are required to achieve mastery of the academic standards at 80% or higher.
 - Students who do not achieve at 80% or higher will not receive credit/grade until they demonstrate proficiency.
2. **Attendance** means students have attended 90% during the week.
3. **Tardies** means students have fewer than 2 tardies for the week.

- ❑ The Graduation plan is designed to meet the all the requirements to graduate on-time.
- ❑ Credit progress is reviewed weekly in Advisory.
- ❑ Students who are not progressing towards their Graduation Plan are not likely to graduate on time.
 - ❑ Require additional coursework in Satellite –after school.
 - ❑ Other Education Options.

More Structure, Not Less!

How Can Parents Support Student Success?

Make SCHOOL a PRIORITY

- ❑ Schedule appointments and vacations outside of school hours or school days.
- ❑ Provide transportation to and from school. **School Bus is AVAILABLE for day school. UTA tokens are available for Satellite (after school program).**
- ❑ Call the MHS office on the day your child is absent to inform the school at 801-402-0450.

Recognize Academic Success

- ❑ Ask your child about their weekly progress every Friday.
- ❑ Communicate **by e-mail** with your student's teachers/advisor.

Support School Structure

- ❑ **Monitor student attendance and weekly progress @www.mhs.davis.k12.ut.us.**
 - ❑ Click on the My DSD link located on the top right of web page.
 - ❑ Email for Teachers/Advisor is available through the MHS web page.
- ❑ Attend Parent/Teacher conferences with student.
- ❑ Encourage “dress code” clothing to minimize disrupting your day for a clothing change.
- ❑ Attend the Individual Graduation Plan conference with student and counselor.
- ❑ Communicate with school any concerns with your child that may impact his/her learning.

Academic Recognition

- ✧ **Gold, Silver, Bronze display:** Each week students who earn 100%, 90%, and 80% academic progress are recognized.
- ✧ **Recognition Assembly:** Students are recognized at the end of each mini term for academic achievement, attendance, credit earned and books read.
- ✧ **Gown Signing Ceremony:** Students identified as earning sufficient credit to graduate on-time with their class, are eligible to sign the Commit to Graduate Gown at a student assembly.
- ✧ **Filigree Tag:** Students who earn the sufficient credits to sign the Commit to Graduate Gown, will be recognized and awarded a Mountain High School nickel plated filigree tag.

- ❑ **Mountain High School Regular High School Diploma**
27 credits
- ❑ **Mountain High School Regular High School Skill-enhanced Diploma**
24 credits with DTC or other college coursework completion
- ❑ **Davis District High School diploma**
24 credits

NOTE: Seniors with less than 14 credits are not within graduating range for this school year.

Adult High School Diploma or the **GED** are available through **Davis Adult Education** located at the Canyon Heights Community Learning Center.

Graduation Honors

- ❑ **Medallion:** Graduating students with at least 3 mini terms of perfect attendance or with no tardies will be recognized and awarded a Mountain High Medallion.
- ❑ **Honor Cords:** Students may earn a gold, silver, or white honor cord.
- ❑ Gold Academic Honor Cord
- ❑ Silver Career Honor Cord
- ❑ White Character Honor Cord

Graduation is a dignified ceremony and we respectfully request only Mountain High medallions and honor cords be worn on the outside of the graduation gown. Graduation caps must be free of any décor. Appropriate graduate attire is discussed with all graduates prior to the graduation ceremony.

Attendance



Mountain High School

Compulsory Education Requirement

A parent or legal guardian having custody over a school-age minor is required under Utah State law to enroll and send a school-age minor to a public or established private school during the school year in the district in which the minor resides. The process of education requires continuity of instruction, class participation and study. Frequent absences from classes disrupt the instructional process.

Parents/guardians are encouraged to work with the school in promoting regular attendance of all students.

Tardies & Attendance

Be on Time...

- ❑ Students with 9 tardies in a mini term will be placed on an administrative contract and required to attend **FOUR mandatory 20 minute make-up sessions**
- ❑ Students who do not complete Mandatory Make -up before the end of the mini term or receive more than 9 tardies in a mini-term may have a change of program.

Students are required to check in or out of school with the office and have parent permission.

Be in Class...

- ❑ **90% (no more than 2 absences)** for every class during each mini-term.
- ❑ Parent must call the MHS office **on the day of the absence** to **inform** the attendance secretary.
- ❑ The third absence of the mini term **exceeds** our attendance policy
Interventions may include:
 - ✓ Lunch Make-Up
 - ✓ Schedule adjustment
 - ✓ Change of program
- ❑ Students who consistently disregard the attendance policy may result in truancy and/or a change of program.

Truancy

A student is truant when their absence is not authorized by a legal guardian or without official permission from a teacher or administrator in the school.

A student's truancy count remains in effect throughout the school year. Truancy citations may also be given for:

- ❑ not being in their assigned class during school.
- ❑ leaving class without permission.
- ❑ being out of class without a hall pass.
- ❑ not checking out properly through the office.
- ❑ **Truancy Warning** - Meet with administrator
- ❑ **1st Truancy \$10.00** - Meet with Administration for a Policy Review
- ❑ **2nd Truancy \$15.00** - Parent contacted for Policy Review
- ❑ **3rd Truancy \$20.00** - Probationary Contract & Mandatory make-up
- ❑ **4th Truancy \$25.00** - Change of program with contract
- ❑ **5th Truancy \$25.00** - Discussion of other educational options available.

Safe & Orderly Schools



Mountain High School

Safe & Orderly Schools

It is the policy of the Davis School District and **Mountain High School** to promote a safe and orderly school environment for all students and employees. Criminal acts or disruptive behavior of any kind will not be tolerated and any individual who engages in such activity will be subject to school disciplinary action as determined by school administrators, District disciplinary action as determined by the Department of Student and Family Resources Case Management Team, police referral, and/or prosecution. In determining appropriate discipline, school officials will consider the totality of the circumstances, including the severity of the offense, as well as the individual's age, disability status, intent, academic status, and prior disciplinary record.

To Provide a Safe School Environment for YOU, the Board of Education of the Davis School District wants to inform you that committing any of these activities may result in you being *expelled from school, suspended from school or placement in an alternate school setting.*

Search & Seizure

School officials have the authority to search a student's person, personal property, or vehicle while located on school property or at a school sponsored activity, when they have reason to believe that the search will turn up evidence that the student has violated or is violating a particular law or school rule.

Students have no right or expectation of privacy in school lockers, desks, or other storage areas provided for student use. School lockers, desks or other storage areas are the sole property of the Davis School District and **Mountain High School**. Periodic general inspections of school lockers, including the use of drug detecting canines, may be conducted by school authorities for any reason at any time, without notice, without student consent, and without a search warrant.

Drugs and Controlled Substances

Any student, who possesses, controls, uses, distributes, sells, or arranges the sale of an illegal drug or controlled substance (which includes alcohol, tobacco in any form, and electronic cigarettes), an imitation controlled substance, or drug paraphernalia in a school building, in a school vehicle, on District property, or in conjunction with any school activity, may be suspended, transferred to an alternative placement, tested for drugs, expelled, referred for police investigation, and/or prosecuted.

Drugs and Substances

- ❑ If you have any illegal substance or paraphernalia at school it becomes a police matter.
- ❑ If you are suspected of being under the influence of drugs or alcohol Mountain High will...
 - ✓ Dayspring indicators
 - ✓ Drug talk
 - ✓ Previous drug history
- ❑ Non-invasive drug & alcohol screening
- ❑ Drug test (UA) or alcohol test
 - ✓ ...if positive
 - ✓ Call parents
 - ✓ Change of Placement on contract
 - ✓ Drug Intervention program
 - ✓ Other school discipline

Stay clean and sober!

Bullying/Cyber-Bullying/Hazing/Retaliation/ Abusive Conduct

Students may be suspended, transferred to an alternative placement, expelled, referred for police investigation, and/or prosecuted for engaging in any written, physical or verbal aggression, intimidation, discrimination or abusive conduct of any school employee or student at school or a school-related activity regardless of location or circumstance, including but not limited to bullying, cyber-bullying, hazing, or sexual, or retaliation.

Bullying/Cyber-Bullying /Sexting

Mountain High School

Mountain High School **does not** tolerate bullying behavior in **ANY** form. The Pyramid of Interventions will be implemented in addressing bullying or harassing behaviors.

- A person is **bullied** when he or she is exposed, repeatedly and over time, to negative actions on the part of one or more other persons, and he or she has difficulty defending himself or herself.
- This also includes but is not limited to hazing, sexual, racial, religious, or disability related harassment. Name calling, belittling of others, inappropriate use of sexual language or words, and purposeful exclusion at school or school-related activities.
- Bullying/Harassing behavior away from school or online may also result in legal and disciplinary actions taken by the school, pending the impact such action has on the school learning environment and/or the safety of students, faculty and staff.
- **Sexting** is the creation of, possession of, or sharing of sexually explicit messages, sexually explicit photos or videos that interrupts the academic and or social processes within the school, a school related activity, or other locations which affect the environment at school.
- Students are highly encouraged to be prudent and exercise common sense, responsibility, and decency when using all forms of social media. Monitoring uses of social media away from home are the responsibility of the students AND parents.

A person who is being bullied/cyber-bullied or harassed outside of school should report the harassment to their local police.

Assault/Hazing/Harassment

Unwelcomed physical aggression, intimidation, or initiation of a school district employee, student, or volunteer, whether at school, a school related activity, or other locations which affect the environment at school. These actions are prohibited in any form including but not limited to, personally, by directing others to take the actions, or through the use of written word, social media, web pages, text messaging, instant messaging, or any other electronic means.

Weapons and Explosives

Automatic One Year Expulsion

Any student who in a school building, in a school vehicle, on District property, or in conjunction with any school activity, possesses, controls, sales, arranges for the sale of, uses or threatens use of a real weapon, explosive, noxious or flammable material, or actually uses or threatens to use a look-alike or pretend weapon with the intent to intimidate another person or to disrupt normal school activities, shall be expelled from all District schools, programs, and activities for a period of not less than one calendar year; unless the Case Management Team determines on a case-by-case basis, that a lesser penalty would be more appropriate. The terms Aweapon,@ Aexplosive,@ and Anoxious or flammable material@ include but are not limited to: guns, starter pistols, cap guns, knives, martial arts accessories, bombs, bullets and ammunition, fireworks, gasoline or other flammable liquids, matches, and lighters.

Serious Violations

Students may be suspended, transferred to an alternative placement, expelled, referred for police investigation, and/or prosecuted for committing any of the following school-related serious violations: 1) threatening or causing harm to the school, school property, or persons associated with the school, or property associated with that person, regardless of where the conduct occurs; 2) committing any criminal act, including but not limited to: assault, hazing, rape, trespass, arson, theft, vandalism, possession or use of pornographic materials on school property; 3) engaging in any gang activity, including but not limited to: flashing gang signs, displaying or spraying gang graffiti, wearing or displaying gang related clothing or apparel, or soliciting others for membership in a gang.

No Gang Affiliation at School

WE ARE ONE

- ❑ We accept everyone and work together to help everyone be successful.
- ❑ No GANG posturing, attitude, intimidation, language, or symbols will be tolerated.

NOT HERE!

Continued Disruption of the School Learning Environment

Students may be suspended, transferred to an alternative placement, expelled, referred for police investigation, and/or prosecuted for any conduct that creates an unreasonable and substantial disruption or risk of disruption of a class, activity, program, or other function of the school, including but not limited to: frequent, flagrant, or willful disobedience; defiance of school authority; criminal activity; fighting; noncompliance with school dress code; possession of contraband (i.e., drug paraphernalia, pornography, mace, pepper spray, laser pen, chains, needles, razor blades, bats and clubs); or the use of foul, profane, vulgar, harassing or abusive language.

Due Process

When a student is suspected of violating **Mountain High School** or District policy the school administrator must meet with and inform him/her of the allegations and provide the student the opportunity to give his/her version of the incident. If the school administrator determines sufficient evidence exists to impose discipline the school administrator shall notify the parent or guardian that: 1) the student has been suspended; 2) the grounds for the suspension; 3) the period of time for which the student is suspended; and 4) the time and place for the parent or guardian to meet a designated school official to review the suspension.

Authority to Suspend or Expel

The school administrator has the authority to suspend a student for up to ten school days per incident. If the school administrator desires or contemplates suspending for longer than ten school days or expelling a student the school administrator shall make a referral to the District's Case Management Team.

District Provided Transportation

Privilege Not a Right

- ❑ District provided transportation is a privilege.
- ❑ Administration has authority to revoke district transportation privileges of any student for any given period of time as determined appropriate.
- ❑ One or more of the following actions will result in loss of bus privileges:
 - Violating Davis School District Safe School Policy
 - Ignoring repeatedly DSD Regulations Governing Pupils Riding Buses
 - Failing to comply with the direction of the driver or administrator

Students are transported under the authority of the driver.
Students are in the driver's classroom while on the bus.

Dress Code & Cell Policy



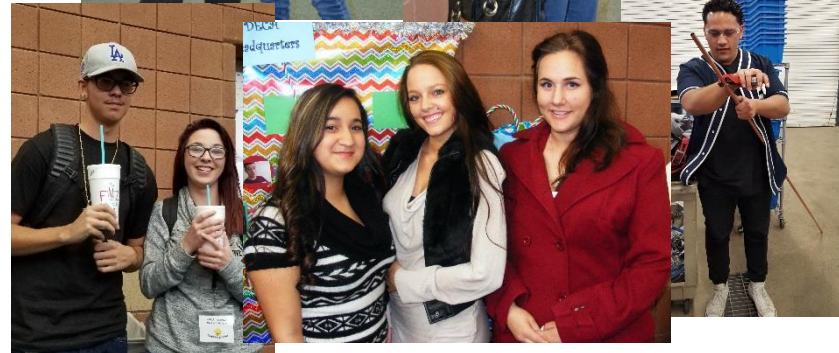
Mountain High School

Dress Code

NO!

- ❑ No gang attire & no bandanas of any color
- ❑ No midriffs, cleavage, halter tops, tank tops, short shorts/skirts, pajamas, bare feet or stocking feet
- ❑ No clothing that implies or promotes drug culture or illegal substances
- ❑ No clothing that is shear, torn, ripped or excessively frayed
- ❑ No illegal or offensive symbols or language on clothing.
- ❑ No clothing which displays sexually explicit words, messages, or pictures
- ❑ No clothing that disrupts the school process
- ❑ Cover any offensive tattoos.
- ❑ Cover your undergarments.

YES! This is school wear!



Electronic Devices

Students using electronic devices to engage in the following behaviors will be referred to an administrator and could result in the loss of technology privileges, change of placement, or referral to DSD Case Management.

- ⌘ Bullying, harassment, and harmful consequences of social media;
 - ⌘ Illegal substances and practices
 - ⌘ Disruption of school
-
- At no time may electronic devices be used in restrooms.
 - If a student requests a hall pass, the electronic device must remain in the room with the teacher.

Teachers will establish classroom rules and may choose to allow students to use personal electronic devices as a learning tool.

Students who violate classroom or school electronic device rules are subject to the school-wide policy

- ⌘ **1st Offense:** Device held in office for the day and parent notified.
- ⌘ **2nd Offense:** Device held in office for (6) days. Parent must pick up device.
- ⌘ **3rd Offense:** Device privileges suspended for up to 30 days or student change of placement.

Things to Know



Registration, Extracurricular, ADA, FERPA, PPRA, Parent Rights,
Notice of Non-discrimination, Student Directory

Things To Know

- ❑ Tobacco, E-Cigs are prohibited.
 - ❑ Trespassing is enforced. Students need to be where they are supposed to be, when they are supposed to be there!
 - ❑ Violation change of placement or suspension.
 - ❑ Parking pass is available for \$5.00 in the office.
 - ❑ Bus transportation is available. Check your myDSD account → Transportation to locate your bus stop.
 - ❑ Lunch and Breakfast available at Canyon Heights Community Learning Center.
-

MHS Web Site Registration Items

The following items are found on the Mountain High Web Site
<http://www.davis.k12.ut.us/730>

QUICK LINKS

- ☐ MHS Policy Manual

REGISTRATION TAB

- ☐ Fee Waiver Application
- ☐ Free and Reduced Lunch Application

Extracurricular Activities

Participation in interscholastic athletics, cheerleading, student government, student clubs, graduation ceremonies, and other extracurricular activities is not a constitutionally protected civil right. Therefore, students who are suspended, transferred to an alternative placement, or expelled, may lose the privilege of participation in all extracurricular activities during the period of discipline and will not be afforded due process procedures to challenge the denial of participation.

Pledge of Allegiance

The Pledge of Allegiance to the Flag shall be recited by students at the beginning of each school day in each public school classroom in the State, led by a student in the classroom, as assigned by the classroom teacher on a rotating basis. Participation in the Pledge is voluntary and not compulsory.

Religious Expression in Public Schools

In compliance with existing federal and State law regarding religion and religious expression in public schools, the District or school may neither advance nor inhibit religion. It is the District's policy to: 1) allow students and employees to engage in expression of personal religious views or beliefs within the parameters of current law, and 2) maintain the schools' official neutrality regarding sectarian religious issues according to the constitutional principle of separation between church and state.

Accommodations for Individuals with Disabilities

In compliance with Section 504 of the Rehabilitation Act (504) and the Americans with Disabilities Act (ADA), the Davis School District and **Mountain High School** will provide reasonable accommodations to qualified individuals with disabilities. Students, parents, or employees needing accommodations should contact their school ADA/504 Coordinator **Wendy Marland** or **Greg Wuthrich**, at **402-0450**, their principal or supervisor or you may contact the District ADA Coordinator, Steve Baker (402-5315), for parent or employee accommodations; or 504 Coordinator, Midori Clough (402-5180) for student accommodations. (TDD hearing impaired ((801) 402-5358)

Family Educational Rights and Privacy Act

Student Education Records

- 80 The Family Educational Rights and Privacy Act (FERPA) is a Federal law designed to protect the privacy of a student's education records. FERPA gives parents certain rights with respect to their children's education records. These rights are:
 - *Inspect and review* all of their student's education records maintained by the school within 45 days of a request for access.
 - *Request* that a school correct records believed to be inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.
 - Parents who wish to ask the school to amend a record should write the principal or appropriate school official, clearly identify the part of the record they want changed, and specify why it should be changed. If the school decides not to amend the record as requested by the parent, the school will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment.
- 80 *Provide consent* before the school discloses personally identifiable information (PPI) from a student's record, except to the extent that FERPA authorizes disclosure without consent. Such exceptions include, but are not limited to:
 - [a] school officials with legitimate educational interests;
 - [b] other schools to which a student is transferring;
 - [c] individuals who have obtained court orders or subpoenas;
 - [d] individuals who need to know in cases of health and safety emergencies;
 - [e] official in the juvenile justice system;
 - [f] a State agency or organization that is legally responsible for the care and protection of the student;
 - [g] specified officials for audit or evaluation purposes; or
 - [h] organizations conducting studies for or on behalf of the District.
- 80 A school official is a person employed by the District as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving as a volunteer; a person serving on the District School Board; a person or company with whom the District has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist), or to whom the District has outsourced institutional services or functions. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

Family Educational Rights and Privacy Act

Student Directory Information

- ☞ Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, may be released at the discretion of school officials, without consent, for appropriate reasons such as, school publications, newspaper articles, and to outside education related organizations. In addition, two federal laws require secondary schools to provide military recruiters, upon request, the names, addresses and telephone listings of their students.
- ☞ The Davis School District has designated the following information as directory information:
1) student's name, 2) student's address, 3) student's telephone number, 4) date of birth, 5) parent email address, 6) participation in officially recognized activities and sports, 7) weight and height of members of athletic teams, 8) degrees, honors, and awards received, 9) photograph, 10) most recent educational institution attended by the student.
- ☞ If you, as a parent, do not want Mountain High School to disclose directory information from your child's education records without your prior written consent, you must notify the school in writing annually.
- ☞ Parents who believe their rights have been violated may contact the school's administration or file a complaint with:
 - ☞ Family Policy Compliance Office
 - ☞ U.S. Department of Education
 - ☞ 400 Maryland Avenue, SW
 - Washington, D.C. 20202-5920
 - ☞ 1-800-872-5327
- ☞ Informal inquiries may be sent to FPCO via the following email address: FERPA@ED.Gov
- ☞ Complaints should be reported as soon as possible, but not later than 180 days from the date you learned of the circumstances of the alleged violation.

Rights Under the Protection of Pupil Rights Amendment

The Protection of Pupil Rights Amendment (PPRA) affords parents certain rights regarding the use of surveys or other school activities which may involve the collection or use of protected information. These include the right to:

Consent before students are required to participate in any survey, analysis, or evaluation that reveals information, whether personally identifiable or not, concerning the student's or any family member's:

- [a] Political affiliations or beliefs;
- [b] Mental or psychological problems;
- [c] Sexual behavior, orientation or attitudes;
- [d] Illegal, anti-social, self-incriminating, or demeaning behavior;
- [e] Critical appraisals of others with whom the student or family have close family relationships;
- [f] Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
- [g] Religious practices, affiliations, or beliefs; or
- [h] Income, other than as required by law to determine program eligibility.

Receive notice and an opportunity to opt a student out of activities involving collection, disclosure, or use of personal information obtained from students regarding any of the protected information areas.

Inspect, upon request and before administration or use of:

- [a] Protected information surveys designed to be administered to students; and
- [b] Instructional material used as part of the educational curriculum.

Davis School District has policies in place to protect student privacy as required by both State and Federal law. **Mountain High School** will directly notify you of the specific or approximate dates of activities which involve the collection or use of protected information, and provide an opportunity to opt your student out of participating in such activities.

Parents who believe their rights have been violated may contact the schools administration or file a complaint with:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, D.C. 20202-5920
1-800-872-5327

Informal inquiries may be sent to FPCO via the following email address: PPRA@ED.Gov.

Parental Rights in Public Education

The Davis School District and **Mountain High School** shall reasonably accommodate** a parent's or guardian's:

- written request to retain a student in kindergarten through grade 8 on grade level based on the student's academic ability or the student's social, emotional, or physical maturity.
- written request, prior to scheduled event, to excuse the student from attendance for a family event or a scheduled proactive visit to a health care provider. *(Student agrees to make up course work for school days missed for the scheduled absence).*
- written request to place a student in a specialized class, a specialized program, or an advanced course. *(In determining whether placement is reasonable, the District shall consider multiple academic data points).*
- request to excuse the student from taking an assessment that is federally mandated, is mandated by the state, or requires the use of a state assessment system or software that is provided or paid for by the state.
- initial selection of a teacher or request for a change of teacher.
- request to visit and observe any class the student attends.
- request to meet with a teacher at a mutually agreeable time if unable to attend a regularly scheduled parent teacher conference.

Each accommodation shall be considered on an individual basis and no student shall be considered to a greater or lesser degree than any other student.

**Reasonably accommodate for purposes of this section means the District or school shall make its best effort to enable a parent or guardian to exercise a parental right specified here without substantial impact to staff and resources, including employee working conditions, safety and supervision on school premises and for school activities, and the efficient allocation of expenditures; while balancing: the parental rights of parents or guardians; the educational needs of other students; the academic and behavioral impact to a classroom; a teacher's workload; and the assurance of the safe and efficient operation of a school.

The parental rights specified here do not include all the rights or accommodations available to parents or guardians from the public education system.

Notice of Non-Discrimination

Davis School District and **Mountain High School** do not discriminate on the basis of race, color, religion, sex, age, national origin, disability, sexual orientation, gender identity, veteran status, or any other characteristic protected by law, in its programs and activities, and provides equal access to the Boy Scouts and other designated youth groups.

Inquires or complaints regarding the non-discrimination policies may be directed to an individual's principal or supervisor and/or the District Compliance Officer:

Steven Baker, Associate Director Human Resources

ADA (Employment Issues) Coordinator

Davis School District
45 East State Street
P.O. Box 588
Farmington, Utah 84025
tel: (801) 402-5315

Midori Clough, District 504 Coordinator

504 (Student Issues) Coordinator

Davis School District
P.O. Box 588
70 East 100 North
Farmington, Utah 84025
tel: (801) 402-5180
TDD (hearing impaired): (801) 492-5358

Bernardo Villar, Director of Equity

Title IX Compliance Coordinator

Race, Color, National Origin, Religion, or Gender in other than Athletic Programs

Davis School District
P.O. Box 588
70 East 100 North
Farmington, Utah 84025
tel: (801) 402-5319

Tim Best, Health Lifestyles Coordinator

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